



**MINUTES**

**Meeting:** November 2015    **Date:** 25<sup>th</sup> November    **Time:** 1930 hrs    **Venue:** Club Rooms

**Attendees (☑ - present):**

<input checked="" type="checkbox"/>	<b>Philip Jackson (PJ)</b>	President	<input checked="" type="checkbox"/>	<b>Nick Drapes (ND)</b>	Vic President & Commodore	<input checked="" type="checkbox"/>	<b>Tim Hunt (TH)</b>	Secretary
<input checked="" type="checkbox"/>	<b>James Flaherty (JF)</b>	Treasurer	<input type="checkbox"/>	<b>Chris Davey (CD)</b>	Ordinary Member	<input checked="" type="checkbox"/>	<b>John Boetje (JB)</b>	Editor
<input checked="" type="checkbox"/>	<b>Craig Wilson (CW)</b>	Web Master & Membership Secretary	<input checked="" type="checkbox"/>	<b>Ted Pulfer</b>	Caretaker	<input checked="" type="checkbox"/>	Graig Grey	Non Committee member.
<b>APOLOGIES</b>								

Item.	Detail (summary of discussion)	Action (by agreement)	Resp.
1.	<p><b>Caretakers Update:</b></p> <ul style="list-style-type: none"> <li>Expenses \$307.80 – PJ moved to accept, JB second – Accepted</li> <li>Windmill – Windmill technician has removed sucker rods and pump. Existing pump worn out. Reconditioned 2” pump installed Larger pump bore will require slightly more wind but efficiency will be better. <ul style="list-style-type: none"> <li>\$1051.16 + 47.08 moved PJ, second ND Accepted</li> </ul> </li> <li>New Vacuum cleaner purchased to replaced failed backpack unit, \$236.55</li> <li>gas bottle needs refilling Ted to organise.</li> <li>Total invoices from caretaker – approved for refund.</li> <li>Steiner School accessed club grounds during the week prior (Thurs)... Need to follow up with member. PJ</li> </ul>	Get quote for repair	Ted & JB
2.	<p><b>Minutes of our last meeting</b></p> <ul style="list-style-type: none"> <li>PJ moved to accept September minutes, TH second - Accepted</li> </ul>		
3.	<p><b>Finance Management</b></p> <ul style="list-style-type: none"> <li>Bank Register – reporting on Westpac Numbers.</li> <li>Follow up with boat park info. (need to reconcile about 30% short.)</li> <li>Insurance – No Public liability for inside club house???</li> <li>1649.97 still in Westpac</li> <li>Need to move Telstra invoicing to NAB from Westpac</li> <li>Plan to move funds in Bankers Trust to favourable NAB account.</li> <li>PJ Moved to accept accounts, CW seconded – Accepted</li> <li>Race Fees cleared JB out of box, handed to JF \$1035 Need a process to manage the process.</li> <li>Need a Quote for new BIC’s so we can approve next meeting.</li> </ul>	<p>JF to give CW itemized list</p> <p>JF to follow up.</p> <p>JF to get Telstra to change</p> <p>JF still waiting on Correspondence from NAB</p> <p>JF to talk to Auditor</p> <p>CD to get Invoice</p>	<p>JF/CW</p> <p>JF</p> <p>JF</p> <p>JF</p> <p>JF</p> <p>CD</p>



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4.	<p><b>Administration</b></p> <p><b>1) Correspondence In:</b></p> <ul style="list-style-type: none"> <li>• Emails from Craig Gray– Address in General Business</li> <li>• Emails from CD Re additional BIC’s</li> <li>• Email from David Dwyer - Proposed signs for Long loads entering</li> <li>• Phishing emails are getting more sophisticated – Everyone should ignore.</li> <li>• JBW Bell still owe James a revised quote.</li> <li>• Note from Work Cover – re a minor refund.</li> <li>• Need to lapse Insurance Policies on Boats.</li> </ul> <p><b>2) Correspondence Out:</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b>3) Membership</b></p> <ul style="list-style-type: none"> <li>• 217 Members Total – a few lost in the move, and CW is re-instating them in WA,</li> <li>• CW is going to go thru the process to make it cleaner.</li> <li>• We are using last year’s keys, so we currently have two locks on the gate.</li> <li>• Boat park is an issue</li> <li>• We need to keep an eye on the membership, because the cap is still in place. – Philip is trying to organise a meeting with the new SEQ Water</li> <li>• CW is still clearing the PO Box every fortnight.</li> </ul>	<p>CW to revise process</p> <p>CW and JF to work thru.</p>	<p>PJ</p> <p>CW</p> <p>PJ</p>
5.	<p><b>On Water Activities – Sailing &amp; Paddling</b></p> <ul style="list-style-type: none"> <li>• WBAQ is coming out this weekend – CW is doing race control.</li> <li>• CD thinks up to 4 Juniors ready to race. – Need additional starts.</li> <li>• TJ and JF to d safety Boat this Sunday.</li> </ul> <p><b>Sailing Sub Committee</b></p> <ul style="list-style-type: none"> <li>• General Business</li> </ul> <p><b>Junior Sailing</b></p> <ul style="list-style-type: none"> <li>• Deferred</li> </ul>		
6.	<p><b>Communication &amp; Promotion</b></p> <ul style="list-style-type: none"> <li>• CW does not have time for more on the Web Cam but is keen to source a higher resolution camera. Address in the New Year.</li> <li>• ND fitted new Solar Panel in race control. We have ample power again.</li> <li>• JB to aim for a newsletter before the end of the year. – Everyone to contribute.</li> </ul>		<p>PJ, TH, ND, JF CW JB CD</p>
7.	<p><b>Training &amp; Risk</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>		
8.	<p><b>Asset Management</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>		



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9.	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• Emails from Craig Gray relating to the conduct of the AGM voting process and associated positions / nominees. Craig was invited to speak but deferred to a summary of the email contents by PJ. <ul style="list-style-type: none"> <li>○ It was confirmed that voting was in accordance with the constitution by way of a show of hands. – Management Committee believes was no actual conflict with the constitution</li> <li>○ Number of members was queried with Craig having the perception that the positions voted on had been changed. – Management Committee believes it did not change the composition of the Management Committee.</li> <li>○ Craig was provided further opportunity to speak. He emphasised his only objective was to ensure everything was understood and transparent. PJ stated that Craigs emails were often lengthy and arrived at times that did not appear to respect the time contributed by the management committee to running the club. Craig was encouraged to convey his messages in a more succinct manner.</li> <li>○ PJ asked Graig if he had anything else to present. PJ also indicated that if Craig was not happy with the way things were run he had the ability to resign and seek a club more in line with his expectations..</li> </ul> </li> <li>• Constitution <ul style="list-style-type: none"> <li>○ Propose Secretary to review the Constitution in early 2016.</li> <li>○ Moved PJ, Seconded JB, Accepted</li> </ul> </li> <li>• Cancel the Christmas Party – Need to notify members</li> <li>• Deferral Water Management Strategy and extra work (February)</li> <li>• Regatta <ul style="list-style-type: none"> <li>○ JB NoR &amp; SI</li> <li>○ ND to work on advertising</li> <li>○ CW to provide Artwork</li> <li>○ Regatta Meeting in December at PJ's place 3<sup>rd</sup> December 7pm</li> <li>○ Nearby Accommodation JF &amp; PJ</li> </ul> </li> <li>• Juniors Regatta <ul style="list-style-type: none"> <li>○ Piggyback off the processes for NYR</li> </ul> </li> <li>• Locks???</li> <li>• CW ? Sorting out Race Control for the regatta</li> <li>• ND Valve broken in 'H'inner need to look at the Bouys.</li> </ul>	<p>CW to Notify Members</p>	<p>TH</p> <p>JB ND CW</p> <p>JF</p> <p>CD &amp; TH</p> <p>CW CW ND</p>



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10	<b>Next Meeting</b> 16 December 2015  Regatta Meeting 20 January 2016		