



**MINUTES**

**Meeting:** December 2015    **Date:** 25<sup>th</sup> December    **Time:** 1930 hrs    **Venue:** Club Rooms

**Attendees (☑ - present):**

<input checked="" type="checkbox"/>	<b>Philip Jackson (PJ)</b>	President	<input type="checkbox"/>	<b>Nick Drapes (ND)</b>	Vic President & Commodore	<input checked="" type="checkbox"/>	<b>Tim Hunt (TH)</b>	Secretary
<input checked="" type="checkbox"/>	<b>James Flaherty (JF)</b>	Treasurer	<input type="checkbox"/>	<b>Chris Davey (CD)</b>	Ordinary Member	<input checked="" type="checkbox"/>	<b>John Boetje (JB)</b>	Editor
<input type="checkbox"/>	<b>Craig Wilson (CW)</b>	Web Master & Membership Secretary	<input checked="" type="checkbox"/>	<b>Ted Pulfer</b>	Caretaker	<input checked="" type="checkbox"/>	Craig Grey	Non Committee member.
<b>APOLOGIES</b>								

Item.	Detail (summary of discussion)	Action (by agreement)	Resp.
1.	<p><b>Caretakers Update:</b></p> <ul style="list-style-type: none"> <li>Expenses \$134.76 less float \$leaves \$126.66 owed to Ted – PJ moved to accept, JF second – Accepted</li> <li>Ted is concerned about the road. PJ noted that the funding has been pulled for the Council to grade the road. PJ to talk to David Dwyer to investigate road base.</li> <li>Ted wondering what happened to the keys, PJ 2 Key Policy for this year, for a saving of about \$3000</li> <li>Windmill Invoice has been aid JF</li> </ul>		PJ
2.	<p><b>Minutes of our last meeting</b></p> <ul style="list-style-type: none"> <li>PJ moved to accept September minutes, JB second - Accepted</li> </ul>		
3.	<p><b>Finance Management</b></p> <ul style="list-style-type: none"> <li>Bank Register – Looking for boat park money JF redid the bank register. Found some but not all. Need to re-approve. PJ Moved JB Seconded. Accepted.</li> <li>Some discussion on cash flow. We are still within expected budget.</li> <li>Renew Broad Form Insurance \$2990 – Moved PJ, Seconded TH, Accepted.</li> <li>1649.97 still in Westpac</li> <li>Need to move Telstra invoicing to NAB from Westpac</li> <li>Plan to move funds in Bankers Trust to favourable NAB account.</li> <li>Need a Quote for new BIC's so we can approve next meeting.</li> </ul>	<p>JF to give CW itemized</p> <p>JF to get Telstra to change</p> <p>JF still waiting on Correspondence from NAB</p> <p>CD to get Invoice</p>	<p>JF/CW</p> <p>JF</p> <p>JF</p> <p>JF</p> <p>CD</p>
4.	<p><b>Administration</b></p> <p><b>1) Correspondence In:</b></p> <ul style="list-style-type: none"> <li>JBW Bell still owe James a revised quote.</li> <li>Need to lapse Insurance Policies on Boats.</li> </ul> <p><b>2) Correspondence Out:</b></p> <ul style="list-style-type: none"> <li>Email to Steiner School Samford, to the effect of “Kindly ask before showing up.”</li> </ul> <p><b>3) Membership</b></p> <ul style="list-style-type: none"> <li></li> </ul>		PJ



Item.	Detail (summary of discussion)	Action (by agreement)	Resp.
5.	<p><b>On Water Activities – Sailing &amp; Paddling</b></p> <ul style="list-style-type: none"> <li>• Regatta <ul style="list-style-type: none"> <li>○ YMCA Dormitory Style Accommodation \$47 (Minimum of 20)</li> <li>○ Sunset BBQ at the club</li> <li>○ Lunches both Days</li> <li>○ Afternoon Tea for the presentation.</li> </ul> </li> </ul> <p><b>Sailing Sub Committee</b></p> <ul style="list-style-type: none"> <li>• Deferred</li> </ul> <p><b>Junior Sailing</b></p> <ul style="list-style-type: none"> <li>• Deferred</li> </ul>		
6.	<p><b>Communication &amp; Promotion</b></p> <ul style="list-style-type: none"> <li>• JB still waiting on articles, for a newsletter before the end of the year. – Everyone to contribute.</li> </ul>		PJ, TH, ND, JF CW JB CD
7.	<p><b>Training &amp; Risk</b></p> <ul style="list-style-type: none"> <li>• Deferred</li> </ul>		
8.	<p><b>Asset Management</b></p> <ul style="list-style-type: none"> <li>• Deferred</li> </ul>		
9.	<p><b>Working Bee</b></p> <ul style="list-style-type: none"> <li>• 16<sup>th</sup> January</li> <li>• Grounds for the NYR</li> <li>• General maintenance on Buoys</li> </ul>		
10.	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• Wooden Boat Crew – Would not follow the directions of the Safety Boat Crew – We reserve the right to intervene to provide assistance.</li> </ul>		
11.	<p><b>Next Meeting</b></p> <p>17 February 2015</p> <p>Regatta Meeting</p> <p>23 January 2016</p>		